



APPLICATION FOR ADMISSION

Admission Policy – North West Regional College admits students on a first-qualified, first-admitted basis.

Qualifying Date of Admission – An applicant is determined to be qualified when they have provided the documentation that meets all entrance requirements. A qualification date is established as the date on which all entrance requirements have been met.

How to Apply

Before applications are considered the following must be submitted:

- The NWRC application form
- The \$35 non-refundable application fee
- An original transcript of high school or GED marks. If still in high school at time of application, an original transcript of most recent semester and a list of current subjects must be submitted.
- Additional required documentation as specified on the program information brochure.

It is the responsibility of the applicant to:

- ensure that all relevant documentation is provided to the College
- notify the College of any address/telephone changes

Incomplete information will result in the application not being processed.

Special Admission

If applying under special admission, be sure to indicate this on your application form (see section on “High School/GED Transcript”). If eligible, the College will schedule a testing date.

Career and Academic Assessment

All applicants are required to write the CTBS test. This tests your reading comprehension, written expression and math skills. The information gained will identify support requirements thereby increasing the likelihood of success in the program. The College will contact you to advise you of the scheduled test session.

The Career and Course Exploration section of the application will assist you in gaining further information on the program and career choice you are making. Information required can be obtained from a number of sources. These include but are not limited to:

- Individuals working in the field
- Career counselling services
- Career resource centres
- On-line career resource centers

Career & Employment Services are available at:

- North West Regional College Career Centres
- Can/Sask Career & Employment Centres

For further assistance contact the Student Advisor in Meadow Lake at 306-234-5100 or the Student Services Counsellor in North Battleford at 306-937-5100.

Once your application has been received the College will contact you to schedule the CTBS test and interview.

Acceptance:

Once your application and application fee are received, all entrance requirements verified, and your career and academic assessment interview complete, you will be notified as to your application status.

Upon final or conditional acceptance, a tuition fee deposit of \$200 or a letter of sponsorship from an approved sponsoring agency is required to either be submitted within 30 days of your acceptance date, or the date specified in the letter of acceptance, to reserve space in the program.

The tuition fee deposit is non-refundable except when a student provides notification of withdrawal 30 days or more prior to program start. In this instance there will be a \$100 refund. A sponsoring agency shall be invoiced for the applicable amounts.

Mail to:

North West Regional College

Battlefords Campus

10702 Diefenbaker Drive

North Battleford, SK S9A 4A8

PH: 306-937-5100 FX: 306-445-1575

North West Regional College

North West Post-Secondary Centre

720 5th Street West

Meadow Lake, SK S9X 1T9

PH: 306-234-5100 FX: 306-236-7630

What training would you require for this occupation? _____

What are your chances of gaining successful employment in this field upon completion of this program?

Locally	Regionally	Provincially

Do you have any physical or personal requirements that need to be considered (e.g. heavy lifting, sitting, heights, danger, eye-hand coordination, allergies, color blindness)?

No Yes If Yes, specify _____

Does your career choice require any special conditions (e.g. bondable, criminal record check, medical, immunization, etc.)

No Yes If Yes, specify _____

Program Participation Information

Is there a practicum requirement for your program? No Yes

If yes, are you able to relocate if required? No Yes

Will you require childcare in order to participate in the program? No Yes

If Yes, have you arranged for dependable child care? No Yes

Comments _____

Have you made arrangements for dependable transportation? No Yes

How much time are you prepared to spend outside the regular instructional day to complete assignments and prepare for exams? # of hours per day: _____

Comments _____

Funding

How do you plan to fund your participation in this program?

- Student Loan Application Date _____
- Sponsorship Application Date _____ Sponsor _____
- Skills Training Benefit Application Date _____ Contact _____
- Self Funded

Comments _____

Have you considered alternate funding options? No Yes

Comments _____