



**North West
Regional College**

Just For You!

APPLICATION FOR ADMISSION

Admission Policy – North West Regional College admits students on a first-qualified, first-admitted basis.

Qualifying Date of Admission – An applicant is determined to be qualified when they have provided the documentation that meets all entrance requirements. A qualification date is established as the date on which all entrance requirements have been met.

How to Apply

Before applications are considered the following must be submitted:

- The NWRC application form
- The \$25 non-refundable application fee
- An original transcript of high school or GED marks. If still in high school at time of application, an original transcript of most recent semester and a list of current subjects must be submitted.
- Additional required documentation as specified on the program information sheet.

It is the responsibility of the applicant to:

- ensure that all relevant documentation is provided to the College
- notify the College of any address/telephone changes

Incomplete information will result in the application not being processed.

Special Admission

If applying under special admission, be sure to indicate this on your application form (see section on "High School/GED Transcript"). If eligible, the College will schedule a testing date.

Career and Academic Assessment

All applicants are required to write the CTBS test. This tests your reading comprehension, written expression and math skills. The information gained will identify support requirements thereby increasing the likelihood of success in the program. The College will contact you to advise you of the scheduled test session.

The Career and Course Exploration section of the application will assist you in gaining further information on the program and career choice you are making. Information required can be obtained from a number of sources. These include but are not limited to:

- Individuals working in the field
- Career counselling services
- Career resource centres
- On-line career resource centers

Career & Employment Services are available at:

- North West Regional College Career Centres
- Can/Sask Career & Employment Centres

For further assistance contact the Student Advisor in Meadow Lake at 306-234-5100 or the Student Services Counsellor in North Battleford at 306-937-5100.

Once your application has been received the College will contact you to schedule the CTBS test and interview.

Acceptance:

Once your application and application fee are received, all entrance requirements verified, and your career and academic assessment interview complete, you will be notified as to your application status.

Upon final or conditional acceptance, a tuition fee deposit of \$200 or a letter of sponsorship from an approved sponsoring agency is required to either be submitted within 30 days of your acceptance date, or the date specified in the letter of acceptance, to reserve space in the program.

The College will retain all, or a portion of the tuition fee deposit from accepted students who withdraw after their documentation has been processed:

- Notification 30 days or more prior to the program start date: \$100 refund
- Notification between 14-29 days prior to the program start date: \$50 refund
- Notification less than 14 days prior to the program start date: No refund
- If the tuition deposit is not paid or a letter of sponsorship received within the 30 day time period, or the date specified in the letter of acceptance, the acceptance may be cancelled.

Mail to:

North West Regional College

Battlefords Campus
10702 Diefenbaker Drive
North Battleford, SK
S9A 4A8
PH: 306-937-5100 FX: 306-445-1575

North West Regional College

North West Post-Secondary Centre
720 5th Street West
Meadow Lake, SK
S9X 1T9
PH: 306-234-5100 FX: 306-236-7630



APPLICATION FOR ADMISSION

1. Please print.
2. If you are applying for a certificate program, you must attach an official Saskatchewan Education transcript of your marks for the highest grade completed. If you are currently in high school, attach a list of classes you will complete between now and the start date of the course or program you are applying for, along with interim grades.
3. This application must be accompanied by a non-refundable \$25 application fee. Sponsored applicants **must** attach a letter from their sponsoring agency.

Name of course or program	Location	Start date
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PERSONAL	Last Name	Given Names	Maiden Name
	Address	Home Telephone	Work Telephone
	City	Province	Postal Code
	Social Insurance Number	Sask. Health Number	Date of Birth

Education Equity (this information is voluntary)
 Aboriginal Ancestry: Metis First Nation Visible minority I have an ongoing disability

EDUCATION	Name of school or educational institution	From date	To date	Highest grade completed/Diploma

EMPLOYMENT	Employer (list most recent first)	From date	To date	Job title

Are you being sponsored for this course or program? Yes No

If yes, which agency is sponsoring you? _____

Are you receiving EI benefits? Yes No

Are you receiving Social Assistance? Yes No

Are you applying for a student loan? Yes No

Applicant's Signature	Date
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FOR COLLEGE USE ONLY	DATE	INITIALS	COMMENTS
Application received	_____	_____	
Application fee received	_____	_____	
Eligible/ineligible	_____	_____	
Accepted/rejected	_____	_____	
Receipt # _____	_____	_____	



INITIAL ASSESSMENT SKILLS TRAINING APPLICATION INFORMATION

Entrance Requirements

High School/GED Transcript:

attached on NWRC student file mature admission
 will be forwarded from Sask Learning not applicable/not required

Other transcript: Type _____ attached forwarded from Institution granting credit

Criminal record check: attached have applied not applicable/not required

Other specific program requirements:

Career and Course Exploration Assessment

Academic Assessment

Test Date _____	For office use only Date _____
<p>External Assessment: ¹ If you have been tested in the last year, the results of this assessment can be used. ² If test was not taken at North West Regional College please complete the "Release of Information Form".</p> <p>Agency _____ Date _____</p>	

Career Choice

How did you come to choose this career? (check all that may apply)

- Career and Employment Testing
- Career and Employment Counselling
- Experience (worked, know people working in the field, etc.)
- Other _____

What are the job opportunities in this field?

What is the starting wage in this field? \$ _____/hr or \$ _____/month

What are the standard hours of work in this occupation? _____ hours per day / _____ per week

What are the opportunities for advancement? _____

What training would you require for this occupation? _____

What are your chances of gaining successful employment in this field upon completion of this program?

Locally	Regionally	Provincially

Do you have any physical or personal requirements that need to be considered (e.g. heavy lifting, sitting, heights, danger, eye-hand coordination, allergies, color blindness)?

No Yes If Yes, specify _____

Does your career choice require any special conditions (e.g. bondable, criminal record check, medical, immunization, etc.)

No Yes If Yes, specify _____

Program Participation Information

Is there a practicum requirement for your program? No Yes

If yes, are you able to relocate if required? No Yes

Will you require childcare in order to participate in the program? No Yes

If Yes, have you arranged for dependable child care? No Yes

Comments _____

Have you made arrangements for dependable transportation? No Yes

How much time are you prepared to spend outside the regular instructional day to complete assignments and prepare for exams? # of hours per day: _____

Comments _____

Funding

How do you plan to fund your participation in this program?

Student Loan Application Date _____

Sponsorship Application Date _____ Sponsor _____

Skills Training Benefit Application Date _____ Contact _____

Self Funded

Comments _____

Have you considered alternate funding options? No Yes

Comments _____